

YOUR INFORMATION. YOUR RIGHTS. OUR RESPONSIBILITIES.

This notice describes how we use and disclose your personal information, and how you can access, correct, or delete your information.

YOUR RIGHTS

When we receive your health information, we have certain legal obligations. These obligations include:

You can request access to your health information. We will provide you with a copy of your health information, if it is available, within 30 days of your request.

We will provide you with a copy of your health information, if it is available, within 30 days of your request. We may charge a reasonable fee for copying and mailing the information.

A. You can request correction of your health information. We will correct the information, if it is inaccurate, incomplete, or otherwise incorrect. We will notify you of the correction within 60 days of your request.

We may not be able to correct all of the information. If we cannot correct the information, we will explain why to you.

You can request deletion of your health information. We will delete the information, if it is not necessary for us to provide you with the information, if it is not necessary for us to perform our business operations, if it is not necessary for us to comply with the law, and if it is not necessary for us to protect our legal rights.

We will delete your health information, if it is not necessary for us to provide you with the information, if it is not necessary for us to perform our business operations, if it is not necessary for us to comply with the law, and if it is not necessary for us to protect our legal rights.

A. You can request that we limit our use of your health information. We will limit our use of your health information, if you request that we do so, and if we agree to do so. We will notify you of the limitation within 60 days of your request.

We may not be able to limit our use of all of your health information. If we cannot limit our use of your health information, we will explain why to you.

You can request that we restrict our disclosure of your health information. We will restrict our disclosure of your health information, if you request that we do so, and if we agree to do so. We will notify you of the restriction within 60 days of your request.

We may not be able to restrict our disclosure of all of your health information. If we cannot restrict our disclosure of your health information, we will explain why to you.

and disclose your health information (change or update). We will provide you with a copy of your health information, if it is available, within 30 days of your request. We may charge a reasonable fee for copying and mailing the information.

You can request that we restrict our disclosure of your health information. We will restrict our disclosure of your health information, if you request that we do so, and if we agree to do so. We will notify you of the restriction within 60 days of your request.

YOUR CHOICES

F ce ai heal hi f mai , ca ell ch ice ab ha e ha e. If ha e a clea
efe e ce f h e ha e i f mai i he i ai de c ibed bel , alk . Tell ha
a d, a d e ill f ll i ci .

Sha e i f mai i h famil , cl e f i e d ,
he i l e d i , a me f ca e.

Sha e i f mai i a d i a e elief i ai .

C ac f f d ai i ge .

N ha e i f mai .

Pll efe i f mai ha ca be ed ide if ,
ei he al e he c mbi ed i h he i f mai .

B i g eb i e , gi e e mi i
c llec Pll.

Whe l k a l f heal hi a ce, gi i g
Pll i l a



Ma ke i g e

Sale f i f mai

INTERNAL PROTECTIONS OF ORAL, WRITTEN, AND ELECTRONIC HEALTH INFORMATION

We ha e ec i i lace f al, i e , a d elec i c i f mai ac he ga i ai .

We ai a f ll i ac a d ec i
ce e .

We e i e b i e a cia e f ll i ac
a d ec i ce e .

We kee ce ec e.

We alk ab heal hi f mai l f a
b i e ea i h e le h eed k .

We kee heal hi f mai ec e he e e d
i e i elec icall .

We e ech l g kee he g e le f m
acce i g heal hi f mai .

OUR RESPONSIBILITIES

We are committed to providing you with the highest quality of care and services.

We will keep your information confidential and secure.

We will follow the law and industry standards.

We will not share your information with anyone else without your permission.

For more information, please contact us at 1-800-434-2347.

We can help you understand your rights and how we protect your information.

Effective: January 1, 2024

Privacy Officer: Keith Barber
Email: privacy@cfh.com
Call: 1-800-434-2347